



‘APPLIED FOR’ TAX IDENTIFICATION NUMBERS FORM

Company Legal Name: _____

Listed below are the states and applicable tax types with an ‘Applied For’ status for the company indicated above.

- State: _____ [] State Income Tax [] State Unemployment Tax [] Local Tax Agency: _____
State: _____ [] State Income Tax [] State Unemployment Tax [] Local Tax Agency: _____
State: _____ [] State Income Tax [] State Unemployment Tax [] Local Tax Agency: _____
State: _____ [] State Income Tax [] State Unemployment Tax [] Local Tax Agency: _____

I hereby authorize The Payroll Company, Inc. to setup my payroll account with ‘Applied For’ status for the state taxes listed above. I understand that the states listed below will neither allow my taxes to be deposited nor filed until I supply The Payroll Company, Inc. with my new tax identification number. All penalties and/or interest involved will be my sole responsibility.

- AL SIT & SUI GA SIT MN SIT ** SD SUI
AR SUI HI SUI NE SIT UT SUI
CT SUI IL SIT NC SUI VT SUI
DE SUI * MI SIT OK SIT WY SUI

- * Original registration form must also be supplied during enrollment
** Must have tax ID. Will not accept ‘Applied For’ status

I further understand that there will be an additional charge for the ‘Applied For’ status. The fee is \$50.00 per payroll, per tax agency, 31 calendar days from the first payroll processed by The Payroll Company, Inc. The fee increases to \$100.00 per payroll, per tax agency, 60 calendar days from the first payroll processed by The Payroll Company, Inc.

I understand I am solely responsible for completing and submitting application forms to the state tax agencies. This is not a service The Payroll Company, Inc. offers.

It is my responsibility to submit my new tax identification numbers and applicable tax rates to The Payroll Company, Inc. once I receive them from the state tax agencies. I can fax the state tax agencies’ documents to 608-268-2929 and call 877-277-2926.

Customer Signature

Title of Authorized Signer

Customer Printed Name

Date Signed